

STATE OF TEXAS } DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT
COUNTY OF HARTLEY } BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held Thursday, January 22, 2026 at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

- I. Call to Order/Record of Attendance/Prayer: Shellie McNabb, President, called the regular meeting to order at 6:01 p.m.
 - Board Members in person: Shellie McNabb, Michael Diller, Jennifer McDaniel, Kevin Caddell, Brad Green
 - Board Member Absent: None
 - Board Members using Teams: Mark Miller, Brad Riley
 - DHCHD Employees: Melissa Bundy, Nickie Crosby, Chelsie Thelander, Sarah Crone, Pam Guillen, Daron Hashir
 - DHCHD Employees using Teams: Bobby Medford, Sharon Hunt, Kierra Gonzalez, Suzette Meeks, Sarah Ralston, Sherry Miereles
 - Community Members present: None
 - Community Members using Teams: None
 - Introduction of Guests: None
- II. Public Comment: none
- III. Approval of Previous Minutes: Minutes are included in the board book.
 - A. Regular Board Meeting – December 4, 2025
Kevin Caddell moved to approve the December 4, 2025 regular board meeting minutes as presented. Michael Diller was second. All members were in favor, and the motion carried.
- IV. Receipt of and Discussion on Reports
 - A. Financial Report – Sharon Hunt, CFO
October & November 2025 Financials presented by Daron & Sharon.
Michael Diller moved to approve the financial report given by Sharon Hunt and Daron Hashir.
Brad Green was the second. All members were in favor. The motion passed.
 - B. Hospital – Jyme Kinnard, CNO
Jyme Kinnard, CNO was not present. Melissa Bundy presented the hospital report. The report is included in the official record.
 - C. Senior Care Services – Sarah Crone, Nursing Home Administrator
Sarah Crone presented the Senior Services report. The report is included in the official record.
 - D. Outpatient Clinics – Kristy Baca, RN, Clinic Director
Kristy Baca was not present. Melissa Bundy presented the Outpatient Clinics report. The report is included in the official records.
 - E. Report on District Operations – Melissa Bundy, CEO
Melissa Bundy was presented and gave District Updates:
 - Dr. Potter will begin performing total knee, hip, and shoulder surgeries in March.
 - Tonya Fields, NP, will return to work with the District in March.
 - An insurance claim has been initiated following water leaks that occurred this week. Travis and the IT team worked quickly to rebuild the server and restore operations after the HVAC system froze due to pressure, causing pipe failure. Melissa expressed appreciation to the team for their rapid response. BSA Health System also reached out to offer assistance, including the use of an operating room if needed.
 - Billing services will be brought back in-house beginning March 31, 2026.
 - The new Revenue Cycle Director, Jaycie, identified approximately \$17 million in denials, and a plan has been implemented to address and correct these issues moving forward.
 - F. Foundation – Brittany Gonzales, Foundation Director
Brittany Gonzales was not present. Melissa Bundy reported the following:
 - As of today we have a total of \$2,427,900 raised in the Capital Campaign
 - Town Hall will be held on February 1, 2026 at Frank Phillip College
- V. Policy Review
 - A. Accounting SOP's & Policies

- B. Nursing P&P - Tabled
- C. Annual Compliance Workplan
- D. Restraint & Seclusion Policies – Tabled
- E. Rapid Response Policy

Mark Miller moved to approve items A, C, and E as recommended by the Medical Staff. Items B and D were tabled and will be reconsidered next month pending Medical Staff approval. The motion was seconded by Michael Diller. All members voted in favor, and the motion passed.

- VI. Consideration of Action on Items Related to Reports
 - A. Resolution 20255 – Line of Credit FSB

Kevin Caddell moved to approve Resolution 20255 authorizing a line of credit with FSB in an amount up to \$1,000,000, as needed. The motion was seconded by Michael Diller. All members voted in favor, and the motion passed..

- VII. Items Related to Medical Staff

- A. Consider and if necessary take action on Medical Staff recommendations for appointment/ reappointment of the following physicians to the Active Staff:

- 1. Tonya Fields, NP

Brad Green moved to approve the appointment of listed staff to Active Medical Staff as approved by the Medical Staff. Mark Miller was the second. All members were in favor. The motion passed.

- B. Approval of Medical Staff Meeting Minutes

- 1. January 20, 2026

Kevin Caddell moved to approve January 20, 2026, Medical Staff Meeting minutes as approved by the Medical Staff. Jennifer McDaniel was the second. All members were in favor. The motion passed.

- IX. Executive Session:

The Board went into executive session at 7:25 p.m. after a brief recess following open session ending at 7:14 and returned at 8:17 p.m.

- X. Reconvene to Take Action on Items Discussed in Executive Session

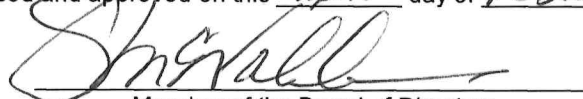
Upon returning to open session, the Board voted regarding matters related to the Foundation to authorize the issuance of checks and to proceed with opening accounts at Wellington State Bank. The Board also directed that the Foundation's tax returns be resolved as quickly as possible by Hightower CPA firm. Additionally, the Board agreed to stand as a unified front with the Foundation with the goal of strengthening public relationships.

- XV. Adjournment

Kevin Caddell moved to adjourn the meeting. Michael Diller was the second. All members were in favor and the motion carried.

Shellie McNabb adjourned the meeting at 8:19 p.m.

Passed and approved on this 26th day of February



 Member of the Board of Directors