

STATE OF TEXAS } DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT

COUNTY OF HARTLEY } BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held Thursday, July 24, 2025 at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

- I. Call to Order/Record of Attendance/Prayer: Shellie McNabb, President, called the regular meeting to order at 6:00 p.m.
- Board Members in person: Kein Caddell, Brad Riley, Shellie McNabb, Mark Miller, Jennifer McDaniel, Brad Green, Michael Diller
 - Board Member Absent: None
 - Board Members using Teams: None
 - DHCHD Employees: Melissa Bundy, CEO; Sharon Hunt, CFO; Chelsie Thelander, Director of Organizational Development; Jyme Kinnard, CNO; Nickie Crosby, Executive Administrative Assistant; Daron Hashir, Controller; Bobby Medford, Senior Solutions; Kristy Baca, Clinic Director; Mindy Smith, Clinic Coordinator; Nicole Flores, Director of Informatics; Brittany Gonzales, Foundation Director
 - DHCHD Employees using Teams; Sarah Crone, Nursing Home Administrator; Sherry Mireles, Senior Director of Diagnostic Services; Kiki Ralston, Compliance Officer; Michelle Gard, Respiratory Director; Suzette Meeker, Trauma Coordinator; Riley Bochaty, CAN; Jamie Martin, CNM, Kierra Gonzales, CS Coordinator; Sarah Ralston, RN, Director of Surgery/Pharmacy
 - Community Members present: None
 - Community Members using Teams: None
 - Introduction of Guests: None
- II. Public Comment: none
- III. Approval of Previous Minutes: Minutes are included in the board book.
- A. Regular Board Meeting – June 26, 2025
- Mark Miller moved to approve the minutes presented. Kevin Caddell was the second. All members were in favor. The motion carried.
- V. Receipt of and Discussion on Reports
- A. Financial Report – Sharon Hunt, CFO
- Kevin Caddell moved to approve the financial report given by Sharon Hunt. Brad Green was the second. All members were in favor. The motion passed.
- B. Hospital – Jyme Kinnard, CNO
- Jyme presented the report. The report is in the official records. Jyme also reported that they hired two Night RN's and are still looking to hire a Unit Clerk, two CNA's and a Surgery nurse/tech
- C. Senior Care Services – Sarah Crone, Nursing Home Administrator
- Sarah Crone presented the report. The report is in the official records. Sarah also reported that TMHP for Nursing Home and Legacy have been approved. She is still waiting for approval for Hospice, She has been working with a consultant to help get the problem resolved.
- D. Outpatient Clinics – Kristy Baca, RN, Clinic Director
- Kristy Baca presented the report. The report is in the official records. Kristy also reported that Dr. Potter Has been very busy, including patients coming from Amarillo to see him.
- E. Report on District Operations – Melissa Bundy, CEO
- New Ultrasound Machine in house
 - Michael Cruz – BSA – Meeting w/ Foundation directors and help put our name out there positive
 - Matt – BSA working on proposal
 - BCBS – 4 more weeks
 - Praise & Prayer Tuesdays 8:00
 - Brittany Update – Businesses/Private donors reaching out

- Working on marketing materials / 3 D model
- Hope to soft launch a campaign next week then hard launch the next week
- Please Promote & Pray
- Donations week of TPG to amplify funds

V. Policy Review

- A. Nursing P&P
- B. Nursing Home/Legacy Admissions & Discharge from CMH Policy
- C. Laboratory P&P
- D. Hospice P&P
- E. Public Comment at Board Meeting Policy

Jennifer McDaniel moved to approve all policies listed as approved by Medical Staff. Brad Green was the second. All members were in favor. The motion passed.

VI. Consideration of Action on Items Related to Reports

- A. Consider and if necessary take action on 2025-2026 Budget

Kevin Cadell moved to approve the 2025-2026 Budget as presented by Sharon Hunt, CFO. Mark Miller was the second. All members were in favor. The motion passed.

VII. Items Related to Medical Staff

- A. Consider and if necessary take action on Medical Staff recommendations for reappointment of the following physicians to the Active Staff:

(1.) None

- B. Approval of Medical Staff Meeting Minutes

(1.) June 25, 2025

Mark Miller moved to approve the June 25, 2025 Medical Staff Meeting as approved by the Medical Staff. Kevin Cadell was the second. All members were in favor. The motion passed.

IX. Executive Session:

The Board went into executive session at 6:46 p.m. and returned at 6:55 p.m.

X. Reconvene to Take Action on Items Discussed in Executive Session

No action required from Executive Session


XI. Closed session for consideration of CEO's compensation pursuant to Section 551.074 of the Texas Government Code

The Board went into closed session at 6:57 pm and returned at 7:25 pm

XV. Adjournment

Jennifer McDaniel moved to adjourn the meeting. Mark Miller was the second. All members were in favor and the motion carried.

Shellie McNabb adjourned the meeting at 7:27 p.m.

Passed and approved on this 28th day of August

 Member of the Board of Directors