

STATE OF TEXAS	}	DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT
COUNTY OF HARTLEY	}	BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held Thursday, June 26, 2025 at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

- I. Call to Order/Record of Attendance/Prayer: Shellie McNabb, President, called the regular meeting to order at 6:00 p.m.
- Board Members in person: Kein Caddell, Brad Riley, Shellie McNabb, Mark Miller, Jennifer McDaniel
 - Board Member Absent: Brad Green
 - Board Members using Teams: Michael Diller
 - DHCHD Employees: Melissa Bundy, CEO; Chelsie Thelander, Director of Organizational Development; Sarah Crone, Nursing Home Administrator; Jyme Kinnard, CNO; Nickie Crosby, Executive Administrative Assistant; Daron Hashir, Controller; Bobby Medford, Senior Solutions; Kristy Baca, Clinic Director; Stephanie Turner, BO Consultant; Mindy Smith, Clinic Coordinator; Sarah Ralston, Surgery/Pharmacy Director
 - DHCHD Employees using Teams; Sharon Hunt, CFO; Sherry Mireles, Senior Director of Diagnostic Services; Nicole Flores, Director of Informatics; Pam Guillen; Special Projects Manager; Alyson Poling, Lead Case Manager; Carrie Gilly, Radiology Coordinator; Kiki Ralston, Compliance Officer; Michelle Gard, Respiratory Director; Sara Suggs, NH DON
 - Community Members present: None
 - Community Members using Teams: None
 - Introduction of Guests: None

II. Public Comment: none

III. Approval of Previous Minutes: Minutes are included in the board book.

A. Regular Board Meeting – June 4, 2025

Mark Miller moved to approve the minutes presented. Kevin Caddell was the second. All members were in favor. The motion carried.

B. Special Called Board Meeting – June 10, 2025

Kevin Caddell moved to approve the minutes presented. Brad Riley was the second. All members were in favor. The motion carried.

IV. Receipt of and Discussion on Reports

A. Report on District Operations – Melissa Bundy, CEO

Melissa presented the report. The report is in the official records.

B. Hospital – Jyme Kinnard, CNO

Jyme presented the report. The report is in the official records.

C. Senior Care Services – Sarah Crone, Nursing Home Administrator

Sarah Crone presented the report. The report is in the official records.

D. Financial Report – Sharon Hunt, CFO

Kevin Caddell moved to approve the financial report given by Sharon Hunt. Mark Miller was the Second. All members were in favor. The motion passed.

V. Policy Review

A. Behavioral Health P&P

B. Radiology P&P


C. JADA Policy

D. Drug & Alcohol Testing Policy

Mark Miller moved to approve all policies listed as approved by Medical Staff. Brad Riley was the second. All members were in favor. The motion passed.

- VI. Consideration of Action on Items Related to Reports
A. Consider and if necessary take action on 2023 Audit
Michael Diller moved to approve 2023 audit presented by Sharon Hunt, CFO. Kevin Caddell was the second. All members were in favor. The motion passed.
- VII. Items Related to Medical Staff
A. Consider and if necessary take action on Medical Staff recommendations for reappointment of the following physicians to the Active Staff:
(1.) Sergy Lemeshko, MD – High Plains Radiology
Kevin Cadell moved to recommend the above name physician reappointment to the Active Medical Staff. Jennifer McDaniel was the second. All members were in favor. The motion passed.
B. Approval of Medical Staff Meeting Minutes
(1.) June 25, 2025
Approval of the above listed minutes were tabled until next meeting.
- IX. Executive Session:
The Board went into executive session at 6:53 p.m. and returned at 7.34 p.m.
- X. Reconvene to Take Action on Items Discussed in Executive Session
No action required from Executive Session
- XI. Closed session pursuant to Section 551.074 of the Texas Government Code to conduct the annual review of the Chief Executive Officer
- XV. Adjournment
Kevin Caddell moved to adjourn the meeting. Brad Riley was the second. All members were in favor and the motion carried.

Shellie McNabb adjourned the meeting at 8:05 p.m.

Passed and approved on this 24th day of July


Member of the Board of Directors