

STATE OF TEXAS } DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT
COUNTY OF HARTLEY } BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held Thursday, June 4, 2025 at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

I. Call to Order: Kevin Caddell, President, called the regular meeting to order at 6:00 p.m.

- Board Members in person: Kein Caddell, Brad Riley, Michael Diller, Shellie McNabb, Mark Miller
- Board Member Absent: Brad Green, Jennifer McDaniel
- Board Members using Teams: None
- DHCHD Employees: Melissa Bundy, CEO; Chelsie Thelander, Director of Organizational Development; Sarah Crone, Nursing Home Administrator; Jyme Kinnard, DON; Nickie Crosby, Executive Administrative Assistant; Sharon Hunt, CFO; Daron Hashir, Controller; Sarah Suggs, NH DON; Bobby Medford, Senior Solutions; Kristy Baca, Clinic Director; Tripp Stone, Chief of Staff
- DHCHD Employees using Teams; Sherry Mireles, Senior Director of Diagnostic Services; Kierra Gonzalez, CS Director; Stephanie Turner, BO Consultant; Nicole Flores, Director of Informatics; Pam Guillen; Special Projects Manager; Suzette Meeker; Trauma Coordinator; Mindy Smith, Clinic Coordinator; Alyson Poling, Lead Case Manager
- Community Members present: None
- Community Members using Teams: None
- Introduction of Guests: None

II. Audience with the Public: none

III. Prayer

IV. Approval of financials:

A. March Financials.

Michael Diller moved to approve the financial report given by Sharon Hunt. Shellie McNabb was the second. All members were in favor. The motion passed.

B. April Financials.

Michael Diller moved to approve the financial report given by Sharon Hunt. Shellie McNabb was the Second. All members were in favor. The motion passed.

V. Approval of Previous Minutes: Minutes are included in the board book.

A. April 24, 2025

Michael Diller moved to approve the minutes presented. Brad Riley was the second. All members were in favor. The motion carried.

VI. Approval of Medical Staff Minutes: Minutes are included in the board book.

A. May 27, 2025

Shellie McNabb moved to accept the minutes presented. Mark Miller was the second. All members were in favor. The motion carried.

VII. Hospital:

- Kiki Ralston, was absent. Melissa Bundy presented CNO report. The report is in the official records.

VIII. Senior Care Services:

- Sarah Crone, Director, presented the report. The report is in the official records.

IX. Outpatient Clinics:

- Kristy Baca, Outpatient Director, presented the report. The report is in the official records.

X. Policy Review:

- Nocturnal Desaturation Policy and Procedure
- Employee Device Responsibility Form
- HIPAA Security Administrative and Privacy Policy and Procedures

Michael Diller moved to approve all policies listed as approved by Medical Staff. Brad Riley was the second. All members were in favor. The motion passed.

XI. Hospital Administration Report: Melissa Bundy, CEO

District report was presented by Melissa Bundy. She reported that we have been approved for three grants. The first being a \$72K BIP Grant that will be used to fulfill IT needs, such as laptops, servers, etc. The second grant was a Labor & Delivery grant in the amount of \$250K which will be used for a new ultrasound machine, a hearing screening machine, and anesthesia machine. The third grant received was a \$72K Tele-Pediatrics grant for pediatric care needs.

Melissa also updated that herself along with a couple others on the leadership team met with the CEO at BSA and they are excited to team up and be a resource.

Melissa also shared that her, Kevin, & Brittany met with Mr. Rahl and Tammy, Capital Campaign consultant and they are excited to get the Campaign for the new nursing home started.

Lastly Melissa reported that her and Sharon have been actively negotiating payor contracts.

XII. New Business:

A. Review of Providers of Credentialing, Re-Credentialing and Credentialing by Proxy

- David Potter, MD
- John Hierholzer, MD

Shellie McNabb moved to approve both of the above providers as approved by The Medical Staff. Mark Miller was the second. All members were in favor. The motion carried.

XIII. Old Business: Election of officers

Mark Miller moved that we elect Shellie McNabb as Board President and Kevin Cadell as Vice-President of the Dallam Hartley Counties Hospital District. Michael Diller was the second. All members were in favor. The motion carried.

XIV. Executive Session:

The Board went into executive session at 6:47 p.m. and returned at 7:33 p.m.

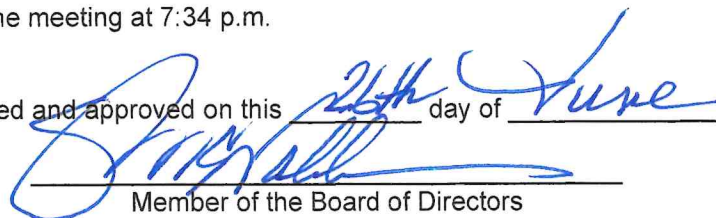
XV. Adjourn:

Michael Diller moved to adjourn the meeting. Shellie McNabb was the second. All members were in favor and the motion carried.

Kevin Caddell adjourned the meeting at 7:34 p.m.

Passed and approved on this

day of

26th June

 Member of the Board of Directors