

STATE OF TEXAS } DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT
COUNTY OF HARTLEY } BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held Thursday, April 24, 2025 at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

I. Call to Order: Kevin Caddell, President, called the regular meeting to order at 6:04 p.m.

- Board Members in person: Brad Green, Mark Miller, Michael Diller, Shellie McNabb, Jennifer McDaniel
- Board Member Absent: Kevin Caddell, Brad Riley
- Board Members using Teams: None
- DHCHD Employees: Melissa Bundy, CEO; Chelsie Thelander, Director of Organizational Development; Sarah Crone, Nursing Home Administrator; Jyme Kinnard, DON; Nickie Crosby, Executive Administrative Assistant; Sharon Hunt, CFO; Suzette Meeker, RN; Trauma Coordinator; Sarah Ralston, Surgery/Pharmacy Director; Stephanie Turner, BO Consultant; Brittany Gonzalez, Foundation/Grant Director
- DHCHD Employees using Teams; Michelle Gard, Director of Respiratory; Sherry Mireles, Senior Director of Diagnostic Services; Kierra Gonzalez, CS Director; Carrie Gilley, Radiology Director; Corina Ramirez, RN
- Community Members present: Zack Bickel, Chance Fowler
- Community Members using Teams: None
- Introduction of Guests: None

II. Audience with the Public: none

III. Prayer

IV. Approval of financials:

A. January Financials.

Brad Green moved to approve the financial report given by Sharon Hunt. Michael Diller was the second. All members were in favor. The motion passed.

B. February Financials.

Jennifer McDaniel moved to approve the financial report given by Sharon Hunt. Michael Diller was the Second. All members were in favor. The motion passed.

V. Approval of Previous Minutes: Minutes are included in the board book.

A. March 27, 2025

Michael Diller moved to approve the minutes presented. Brad Green was the second. All members were in favor. The motion carried.

VI. Approval of Medical Staff Minutes: Minutes are included in the board book.

A. April 15, 2025

Michael Diller moved to accept the minutes presented. Brad Green was the second. All members were in favor. The motion carried.

VII. Hospital:

- Kiki Ralston, presented CNO report. The report is in the official records.

VIII. Senior Care Services:

- Sarah Crone, Director, presented the report. The report is in the official records.

IX. Outpatient Clinics:

- Kristy Baca, Outpatient Director, presented the report. The report is in the official records.

X. Policy Review:

a. Measles Outbreak Emergency Preparedness Policy

Brad Green moved to approve all policies listed as approved by Medical Staff. Jennifer McDaniel was the second. All members were in favor. The motion passed.

XI. Hospital Administration Report: Melissa Bundy, CEO

- TMHP Update – Melissa updated that Forvis is helping to resolve the TMHP issues and they are making progress. TMHP will pay back to 365 days.
- New Surgeon Update – Dr. Bleu Schniederjan would like to come back and work 2-3 days a week. Also Dr. David Potter, Orthopedic Surgeon, is opening a practice in Amarillo and would like to help Rural Hospitals as well. He would like to come 2 days a week. Both surgeons will help to keep patients here opposed to being transferred.
- Emergency Provider Update – Dr. Bickerton has given her notice and will be leaving July 31, 2025. Dr. Cantway will begin November 1, Dr. Heirholzer from Amarillo would like to come up to 6 days a month. We have also hired another full-time PA.

Melissa also updated that she has reached out to Ronnie Jackson's office and expects to receive ERTC funds soon as funds are moving.

XII. New Business:

- Officer Election – tabled
- CareNet Contract - Michael Diller moved to grant Melissa Bundy, CEO, authority to negotiate and approve CareNet contract. Brad Green was the second. All members were in favor and motion carried.
- Dalhart Federal Approved Signers – Jennifer McDaniel moved to approve the proposed signature card for the Nursing Home Resident trust fund to be listed as: Melissa Bundy, Sarah Crone, Sarah Suggs, and Tammy Parker. Michael Diller was the second. All members were in favor and motion carried.
- Review of Providers of Credentialing, Re-Credentialing and Credentialing by Proxy
 - Matthew Bleu Schniederjan, MD
 Michael Diller moved to approve Dr. Schniederjan to the medical staff as approved by The Medical Staff. Brad Green was the second. All members were in favor. The motion carried.

XIII. Old Business: None

XIV. Executive Session:

The Board went into executive session at 6:59 p.m. and returned at 7:29 p.m.

XV. Adjourn:

Michael Diller moved to adjourn the meeting. Jenny McDaniel was the second. All members were in favor and the motion carried.

Kevin Caddell adjourned the meeting at 7:31 p.m.

Passed and approved on this 4 day of June 2025



 Member of the Board of Directors

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Passed and approved on this 4 day of JUNE 2025



Member of the Board of Directors