

**STATE OF TEXAS                                 }     DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT**  
**COUNTY OF HARTLEY                         }     BOARD OF DIRECTORS MEETING MINUTES**

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held Thursday, May 30, 2024, at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

- I.     Call to Order: Kevin Caddell, President, called the regular meeting to order at 6:02 p.m.
  - Board Members in person: Kevin Caddell, Sieto Mellema, Shellie McNabb, Mark Miller, Brad Green, Michael Diller, Brad Riley
  - Board Member Absent: none
  - Board Members using Zoom: none
  - DHCHD Employees: Melissa Bundy, CEO; Kacey Schniederjan, CEO; Chelsie Thelander, HR Director; Sarah Crone, Senior Services Director; Sharon Hunt, interim CFO; Kiki Ralston, CNO- Coon Memorial Hospital; Kierra Gonzales, Central Supply Director; Mindy Smith, Clinic Nursing Supervisor, DFMC; Nickie Crosby, Executive Administrative Assistant; Tripp Stone, MD, Chief of Staff
  - DHCHD employees using Zoom: none
  - Community Members present: none
  - Community Members using Zoom: Joyce Bezner, Foundation Consultant; Kim Allen, Foundation Board member
  - Introduction of Guests: None
- II.    Audience with the Public: none
- III.   Review Financial reports
  - March 2024
  - April 2024

Sieto Mellema moved to approve the financial report given by Sharon Hunt. Mike Diller was the second. All members were in favor. The motion carried.
- IV.    Approval of Previous Minutes: Minutes are included in the board book.
  - A.     April 25, 2024

Mark Miller moved to accept the minutes. Brad Green was the second. All members were in favor. The motion passed.

V. Medical Staff Meeting:

A. May 21, 2024

- The report is in the official records

VI. Hospital:

- Kiki Ralston, CEO, presented this report. The report is in the official records.

VII. Senior Care Services:

- Sarah Crone, Director, presented the report. The report is in the official records.

VIII. Outpatient Clinics:

- Melissa Bundy, CEO, presented the report. The report is in the official records.

IX. District:

- Melissa Bundy, CEO, presented the report. The report is in the official records.

A. Foundation- Joyce Bezner, Foundation Consultant and Kim Allen, Foundation Board Representative reviewed changes with Foundation Bylaws

Sieto Mellema moved to accept the Foundation Bylaws. Michael Diller was the second. All members were in favor. The motion carried.

X. New Business:

A. none

XI. Old Business:

A. Sexual Assault Policy

Sieto Mellema moved to accept the Sexual Assault Policy. Shellie McNabb was the second. All members were in favor. The motion carried.

XII. Executive Session:

The Board went into executive session at 7:00 p.m. and returned at 7:30 p.m.

XIII. Adjourn:

Michael Diller moved to adjourn the meeting. Sieto Mellema was the second. All members were in favor and the motion carried.

Kevin Caddell adjourned the meeting at 7:30 p.m.

Passed and approved on this 21<sup>st</sup> day of June 2024

Kevin Cadden  
Member of the Board of Directors

Minutes recorded by Nickie Crosby, Executive Administrative Assistant  
Prepared by Nickie Crosby, Executive Administrative Assistant  
5-31-2024