

**STATE OF TEXAS                                 }         DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT**  
**COUNTY OF HARTLEY                         }         BOARD OF DIRECTORS MEETING MINUTES**

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held Thursday, April 25, 2024, at 6:03 p.m. in the Board Room of Coon Memorial Hospital.

I.     Call to Order: Kevin Caddell, President, called the regular meeting to order at 6:03 p.m.

- Board Members in person: Kevin Caddell, Sieto Mellema, Shellie McNabb, Mark Miller, Brad Green, Mike Diller
- Board Member Absent: Brad Riley
- Board Members using Zoom: none
- DHCHD Employees: Kacey Schniederjan, CEO; Chelsie Thelander, HR Director; Sarah Crone, Senior Services Director; Melissa Bundy, COO; Sharon Hunt, interim CFO; Jessica Smith, Legacy Assisted Living Director; Sarah Suggs, CNO Coon Memorial Home; Tammy Parker, Director of Resident Care Service with Coon Memorial Home; Kiki Ralston, CNO-Coon Memorial Hospital
- DHCHD employees using Zoom: Priscilla Barron, Out-patient Director
- Community Members present: Joyce Bezner, Foundation Consultant
- Community Members using Zoom: Scott Kirby, Foundation representative
- Introduction of Guests: None

II.    Audience with the Public: none

III.   Review Financial reports

- February 2024

Brad Green moved to approve the financial report given by Sharon Hunt. Mike Diller was the second. All members were in favor. The motion carried.

IV.   Approval of Previous Minutes: Minutes are included in the board book.

A.     March 28, 2024

Shellie McNabb moved to accept the minutes. Mark Miller was the second. All members were in favor. The motion passed.

V. Medical Staff Meeting:

A. March 23, 2024

Mike Diller moved to accept the Medical Staff reports. Brad Green was the second. All members were in favor. The motion carried.

VI. Hospital:

- Kiki Ralston, CEO, presented this report. The report is in the official records.

A. Sexual Assault Policy

This item was tabled until the May meeting.

VII. Senior Care Services:

- Sarah Crone, Director, presented the report. The report is in the official records.

VIII. Outpatient Clinics:

- Priscilla Barron, Director, presented the report. The report is in the official records.

IX. District:

- Kacey Schniederjan, CEO, presented the report. The report is in the official records.

A. Foundation- Joyce Bezner, Foundation Consultant, presented the report.

Forty-one feasibility studies have been completed. Joyce needs to follow up on several questions about financial issues. Joyce spoke about a meeting she had with Congressman Ronnie Jackson's staff and money available in 2026.

X. New Business:

A. none

XI. Old Business:

A. none

XII. Executive Session:

The Board went into executive session at 6:50 p.m. and returned at 7:24 p.m.

Kevin Caddell Appointed Mike Diller, Shellie McNabb and Sieto Mellema to a financial committee.

XIII. Adjourn:

Shellie McNabb moved to adjourn the meeting. Sieto Mellema was the second. All members were in favor and the motion carried.

Kevin Caddell adjourned the meeting at 7:27 p.m.

Passed and approved on this 30<sup>th</sup> day of May 2024

Kevin Caddell

## Member of the Board of Directors

Minutes recorded by Kacey Schniederjan, CEO  
Prepared by Paula Nusz, Executive Administrative Assistant  
4-26-2024