

STATE OF TEXAS } DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT
COUNTY OF HARTLEY } BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held Thursday, January 30, 2025 at 6:00p.m. in the Board Room of Coon Memorial Hospital.

I. Call to Order: Kevin Caddell, President, called the regular meeting to order at 6:00 p.m.

- Board Members in person: Kevin Caddell, Shellie McNabb, Brad Riley, Mark Miller
- Board Member Absent: Sieto Mellema, Brad Green
- Board Members using Teams: Michael Diller
- DHCHD Employees: Melissa Bundy, CEO; Mindy Smith, Clinic Nursing Supervisor; Kiki Ralston, CNO; Chelsie Thelander, HR Director; Coordinator; Kristy Baca, Clinic Director; Sarah Crone, Nursing Home Administrator; Bobby Medford, Senior Care Solutions Director; Jyme Kinnard, DON; Tripp Stone, MD, Chief of Staff; Nickie Crosby, Executive Administrative Assistant
- DHCHD Employees using Teams: Sharon Hunt, CFO; Stephanie Turner, Business Office Consultant; Nicole Flores, ACNO/Clinical Informatics; Michelle Gard, Director of Respiratory; Alyson Harkins, Nurse; Kierra Gonzalez, Central Supply Director; Sherry Mireles, Senior Director of Diagnostic Services; Suzette Meeks, Trauma Coordinator
- Community Members present: None
- Community Members using Teams: None
- Introduction of Guests: None

II. Audience with the Public: none

III. Prayer

IV. Approval of financials:

 A. November 2024

Mark Miller moved to approve the financial report given by Sharon Hunt. Brad Riley was the second. All members were in favor. The motion passed.

V. Approval of Previous Minutes: Minutes are included in the board book.

 A. December 5, 2024

 B. December 10, 2024

Shellie McNabb moved to approve the minutes presented. Mark Miller was the second. All members were in favor. The motion carried.

VI. Approval of Medical Staff Minutes: Minutes are included in the board book.

 A. December 10, 2024

 B. January 21, 2025

Brad Riley moved to accept the minutes presented. Michael Diller was the second. All members were in favor. The motion carried.

VII. Hospital:

- Kiki Ralston, presented CNO report. The report is in the official records.

VIII. Senior Care Services:

- Sarah Crone, Director, presented the report. The report is in the official records.

IX. Outpatient Clinics:

- Kristy Baca, Outpatient Director, presented the report. The report is in the official records.

X. Policy Review:

- a. PTO Policy
- b. Charity Care Policy
- c. No Show Policy
- d. Workplace Violence

Shellie McNabb moved to approve all policies listed as approved by Medical Staff. Brad Riley was the second. All members were in favor. The motion passed.

XI. Hospital Administration Report: Melissa Bundy, CEO, gave an update on the district.

Melissa presented the report. The report is in the official records.

Melissa reported that we will be partnering with City of Dalhart, Hartley County, BSA, and Moore Co. Hospital to put together care baskets to take to the Borger school, first responders and hospital to show our love and support for their recent traumatic loss of a student.

She also reported that will be having a retirement party to honor Joyce Bezner on February 18th.

XII. New Business:

A. Review of Providers of Credentialing, Re-Credentialing and Credentialing by Proxy

- a. Cyril Onyemaechi, APRN-CNP – TTHSC Tele-Psych
- b. Antoinette Robbins, APRN, PMHNP-BS – TTHSC Tele-Psych

Mark Miller moved to approve both of the above providers as approved by The Medical Staff.

Michael Diller was the second. All members were in favor. The motion carried.

XIII. Old Business: None

XIV. Executive Session:


The Board went into executive session at 6:37 p.m. and returned at 7:01 p.m.

XV. Adjourn:

Brad Riley moved to adjourn the meeting. Michael Diller was the second. All members were in favor and the motion carried.

Kevin Caddell adjourned the meeting at 7:02 p.m.

Passed and approved on this 27 day of February 2025



Member of the Board of Directors