

STATE OF TEXAS

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DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT

COUNTY OF HARTLEY

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BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held Thursday, January 25, 2024, at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

- I. Call to Order: Kevin Caddell, President, called the regular meeting to order at 6:00 p.m.
 - Board Members in person: Kevin Caddell, Sieto Mellema, Shellie McNabb, Brad Green, Brad Riley, Mark Miller
 - Board Member Absent: Mike Diller
 - Board Members using Zoom: none
 - DHCHD Employees: Kacey Schniederjan, CEO; Priscilla Barron, Out-Patient Director; Kiki Ralson, CNO; Chelsie Thelander, Human Resources Director
 - DHCHD employees using Zoom: Hannah Green, Marketing Director
 - Community Members present: Joyce Bezner, Foundation Consultant; Bryce Howard, Foundation Representative
 - Community Members using Zoom: Aaron Graves, KXIT radio.
 - Introduction of Guests: Hannah Green was introduced as the Marketing Director for DHCHD. Aaron Graves was introduced as the KXIT radio reporter.
- II. Audience with the Public: No one in the audience had anything to present to the Board.
- III. Review Financial reports
 - Kacey Schniederjan, CEO, reviewed the financial reports for November and December 202

Sieto Mellema moved to accept these reports. Shellie McNabb was the second. All members were in favor. The motion carried.
- IV. Approval of Previous Minutes: November and December 2023. Minutes are included in the board book.

Mark Miller moved to accept the minutes. Brad Green was the second. All members were in favor. The motion carried.
- V. Medical Staff Meeting:
 - A. November 28, 2023
 - B. December 19, 2023
 - C. January 23, 2024

Sieto Mellema moved to accept these Medical Staff reports, and the providers presented in the Medical Staff meetings. Brad Riley was the second. All members were in favor. The motion carried.

VI. Hospital:

- Kiki Ralston, CNO, presented this report. The report is in the official records.

VII. Senior Care Services:

- Kacey Schniederjan, CEO, presented the report. The report is in the official records.

VIII. Outpatient Clinics:

- Priscilla Barron presented the report. The report is in the official records.

IX. District:

- Kacey Schniederjan presented the report. The report is in the official records.

A. Review and Approve Hospital Board Bylaws

B. Review and Approve Medical Staff Bylaws

C. Review and Approve Foundation Bylaws

Mark Miller moved to approve the Bylaws mentioned above. Sieto Mellema was the second. All members were in favor. The motion carried.

D. Appointment of Officers and Committee Members

1. President: Kevin Caddell

2. Vice President: Shellie McNabb

3. Building Committee: Mike Diller, Brad Riley, Mark Miller

Mark Miller moved to accept this slate of Officers and Committee Members. Sieto Mellema was the second. All members were in favor. The motion carried.

E. Review and Approve District and Hospital Policies

Brad Green moved to accept the District and Hospital policies. Brad Riley was the second. All members were in favor. The motion carried.

F. Foundation report- no report given.

X. New Business:

- A. Charity Care Policy. This item has been tabled until February 2024.

XI. Old Business:

- A. New Nursing Home Update

XII. Executive Session:

The board went into executive session at 6:35 p.m. and returned at 7:35 p.m.

XIII. Adjourn:

Sieto Mellema moved to adjourn the meeting. Brad Green was the second. All members were in favor and the motion carried.

Kevin Caddell adjourned the meeting at 7:37 p.m.

Passed and approved on this 22 day of February 2024

Kevin Caddell
Member of the Board of Directors

Minutes recorded by Kacey Schniederjan, CEO
Prepared by Paula Nusz, Executive Administrative Assistant
1-26-2024