

STATE OF TEXAS

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DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT

COUNTY OF HARTLEY

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BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held Thursday, August 24, 2023, at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

- I. Call to Order: Kevin Caddell, President, called the regular meeting to order at 6:00 p.m.
 - Board Members in person: Kevin Caddell, Sieto Mellema, Shellie McNabb, Mike Diller, Brad Riley, Mark Miller, Brad Green
 - Board Member Absent: none
 - Board Members using Zoom: none
 - DHCHD Employees: Kacey Schniederjan, CEO; Heather Schriber- Senior Services Director; Kiki Ralston, CNO
 - DHCHD employees using Zoom: Renae Thomas, CFO; Adam Conley, new CFO
 - Community Members present: Joyce Bezner – Foundation Coordinator, Coby Cummings Foundation representative
 - Community Members using Zoom: none
 - Introduction of Guests: none
- II. Audience with the Public: none
- III. Review Financial reports
 - Renae Thomas reviewed the financial reports for July 2023.

Brad Green moved to accept these reports. Mike Diller was the second. All members were in favor. The motion carried.
- IV. Approval of Previous Minutes: July 27, 2023, and August 10, 2023. Minutes are included in the board book.

Sieto Mellema moved to accept both sets of minutes. Mark Miller was the second. All members were in favor. The motion carried.
- V. Medical Staff Meeting:
 - A. August 22, 2023

Mike Diller moved to accept the Medical Staff report. Shellie McNabb was the second. All members were in favor. The motion carried.

VI. Hospital:

- Kiki Ralston presented this report. The report is in the official records.
 - A. Vancomycin Policy
 - B. Patient Safety Plan
 - C. Nursing Services

Sieto Mellema moved to accept these policies. Brad Riley was the second. All members were in favor; the motion carried.

VII. Senior Care Services:

- Heather Schriber presented the report. The report is in the official records.

VIII. Outpatient Clinics:

- Kacey Schniederjan presented the report. The report is in the official records.

IX. District:

- Kacey Schniederjan presented the report. The report is in the official records.
 - A. Panhandle Give Promotion is November 20-28, 2023
 - B. The next board meeting will be September 21, 2023.

X. New Business:

- A. Proposed Tax Rate

Shellie McNabb moved "I move that the property tax rate be increased by the adoption of a tax rate of .203973, which is effectively a 7.9% increase in the tax rate. The tax rate is .191127 for M&O and .012846 for I&S." Mike Diller was the second. All members were in favor. The motion carried.

XI. Old Business:

XII. Executive Session:

The board went into executive session at 6:41 p.m. and returned at 7:18 p.m.

XIII. Adjourn:

Mark Miller moved to adjourn the meeting. Sieto Mellema was the second. All members were in favor and the motion carried.

Kevin Caddell adjourned the meeting at 7:20 p.m.

Passed and approved on this 21 day of September 2023



Member of the Board of Director