### STATE OF TEXAS

# DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT

### **COUNTY OF HARTLEY**

## **BOARD OF DIRECTORS MEETING MINUTES**

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held on Thursday, January 26, 2023, at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

- I. Call to Order: Kevin Caddell, President, called the regular meeting to order at 6:05 p.m.
  - Board Members in person: Kevin Caddell, Mark Miller, Sieto Mellema, Shellie McNabb, Brad Riley, Brad Green
  - Board Member present using conference phone: none

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- Board Member Absent: none
- Board Members using Zoom: Mike Diller
- DHCHD Employees: Heather Schriber, Nursing Home; Kacey Schniederjan, CEO; Kiki Ralston, CNO; Joyce Bezner, Foundation Consultant; Suzette Meeker, Trauma Coordinator
- DHCHD Employees Zoom: Renae Thomas, CFO
- Community Members present: Coby Cummings, Foundation representative.
- Community Members using Zoom: Aaron Graves, XIT Radio Station representative
  Under the COVID19 guidelines, all persons in attendance were asked to have to wear masks if not fully vaccinated.
- Introduction of Guests: none
- II. Audience with the Public:
  - none
- III. Review and Approval Financial Reports:
  - October and November 2022 finances were discussed. No vote was taken.
- IV. Approval of Previous Minutes: December 6, 2022. Minutes are included in the board book.

Mark Miller moved to accept the minutes. Sieto Mellema was the second. All members were in favor. The motion carried.

- V. Medical Staff Report
  - These candidates were presented for staff privileges for December 2022 and January 2023:
  - A. Providers for Credentialing, Re-Credentialing and Credentialing by Proxy
    - 1. Mark Gerig, DPM- Podiatry
    - 2. Catherine Cantway, MD

## B. High Plains Radiology

1. David Williams III, MD

Sieto Mellema moved to approve these candidates. Shellie McNabb was the second. All members were in favor. The motion carried.

### VI. Hospital:

- Kiki Ralston, CNO, presented this report. The report is in the official records.
  - 1. Fetal Monitoring, Care and Management Policy
  - 2. Placenta Accreta Spectrum Protocol

Mark Miller moved to approve this policy and protocol. Sieto Mellema was the second. All members were in favor. This motion carried.

### VII. Senior Care Services:

Heather Schriber presented the report. The report is in the official records.

### VIII. Outpatient Clinics:

Kacey Schniederjan presented the report. The report is in the official records.

#### IX. District:

Kacey Schniederjan presented the report. The report is in the official records.

- A. Review and Approve Hospital Board Bylaws
- B. Review and Approve Medical Staff Bylaws
- C. Review and Approve Foundation Bylaws

Brad Riley moved to approve these 3 bylaws. Brad Green was the second. All members were in favor. The motion carried.

- E. Appointment of officers and committee members
  - 1. President: Kevin Caddell
  - 2. Vice President: Mark Miller

Sieto Mellema moved to have these nominees as the officers of the Hospital Board for 2023. Brad Riley was the second. All members were in favor. The motion carried.

3. Building Committee: Brad Riley, Mark Miller, Mike Diller

Mark Miller moved to have these members on the nursing home building committee. Sieto Mellema was the second. All members were in favor. The motion caried.

Review and approve district and hospital policies F.

Shellie McNabb moved to approve the policies. Mark Miller was the second. All members were in favor. The motion carried.

- X. New Business: none
- XI. Old Business:
  - Α. Nursing Home project report:

Kacey Schniederjan has taken over the financing of the project. A discussion of the project with local banks to finance and then to move to HUD in 2 years.

XII. Executive Session:

The board went into executive session at 6:50 p.m. and returned at 6:58 p.m.

XIII. Adjourn:

> Sieto Mellema moved to adjourn the meeting. Shellie McNabb was the second. All members were in favor and the motion carried.

Kevin Caddell adjourned the meeting 7:04 p.m.

Minutes recorded by Kacey Schniederjan, CEO Prepared by Paula Nusz, Executive Administrative Assistant 1/27/23