

STATE OF TEXAS } DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT
COUNTY OF HARTLEY } BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held on Tuesday, December 6, 2022, at 6:04 p.m. in the Board Room of Coon Memorial Hospital.

- I. Call to Order: Kevin Caddell, President, called the regular meeting to order at 6:01 p.m.
- Board Members in person: Kevin Caddell, Mark Miller, Sieto Mellema, Shellie McNabb, Mike Diller
 - Board Member present using conference phone: none
 - Board Member Absent: none
 - Board Members using Zoom: Brad Riley, Brad Green
 - DHCHD Employees: Renae Thomas, CFO; Heather Schriber, Nursing Home; Kacey Schniederjan, CEO; Chelsie Thelander, Human Resources; Priscilla Barron, Clinical Director; Kiki Ralston, CNA
 - DHCHD Employees phone:
 - Community Members present:
 - Community Members using Zoom: Joyce Bezner, Foundation Consultant

Under the COVID19 guidelines, all persons in attendance were asked to have their temperatures taken and were asked to wear masks if not fully vaccinated.

- Introduction of Guests: none

II. Audience with the Public:

- none

III. Review and Approval Financial Reports:

- Renae Thomas, CFO, has worked hard to build and clean-up our system and will email out the report in the next couple weeks. The General Ledger went live after everything else. When Meditech uploaded reports, the ending balances didn't 'walk' over to beginning of the year, so having to reconcile and fix expenses and where they fall. Balance sheet is down to just 4 lines and then it will be done. Income statement is last, and then it will be sent out.
- Nursing Home finance Review- Discussion of a USDA loan verses a conventional loan. After speaking with Clyde Jenkins, it would take about 1-3 months to process. Local banks will get to bid against the USDA.

IV. Approval of Previous Minutes: December 6, 2022. Minutes are included in the board book.

Shellie McNabb moved to accept the minutes. Brad Riley was the second. All members were in favor. The motion carried.

V. Medical Staff Report

- These candidates were presented for staff privileges:

A. Providers for Credentialing, Re-Credentialing and Credentialing by Proxy

1. none
2. High Plains Radiology
 - a. Stanley Cook, MD
 - b. Charles Brooks, MD
 - c. Gail Aznavorian-Bentley, MD

Sieto Mellema moved to accept these providers. Mark Miller was the second. All members were in favor. The motion carried.

VI. Hospital:

- Kiki Ralston, CNO, presented this report. The report is in the official records.
 1. Maternal Designation Recommendations
 2. Dietician and Nutritional Support for Maternal Patients
 3. Medical Screening Exam of Pregnant or postpartum Patients
 4. Behavioral Health Support for the Pregnant/postpartum Patient Policy
 5. IV Potassium Chloride policy

Sieto Mellema moved to approve these policies. Mark Miller was the second. All members were in favor. This motion carried.

VII. Senior Care Services:

- Heather Schriber presented the report. The report is in the official records.

VIII. Outpatient Clinics:

- Priscilla Barron presented the report. The report is in the official records.

IX. District:

- Kacey Schniederjan presented the report. The report is in the official records.
 - A. Mission Statement contest- Michelle Macha was the winner of the contest. The winning statement follows: "The Mission of DHCHD is to provide quality healthcare to our rural community while inspiring hope and improving the health and well-being of every patient. We are committed to being compassionate, confidential, and welcoming in our communications and treatment."

X. New Business:

- Joyce Bezner, Foundation Consultant, presented the Panhandle Gives campaign results. The document is in the official record.

XI. Old Business:

A. Nursing Home project report

1. Kacey Schniederjan and Heather Schriber went to San Antonio and did an interior design meeting.

XII. Executive Session:

The board went into executive session at 7:00 p.m. and returned at 7:22 p.m. Kacey Schniederjan, CEO was asked to leave the meeting.

Mark Miller moved to increase the CEO based on the same rate used for the employees. Shellie McNabb was the second. All members were in favor. The motion carried.

Sieto Mellema moved to distribute to the CEO a performance bonus based on her contract. Mike Diller was the second. All members were in favor. The motion carried.

XIII. Adjourn:

Mark Miller moved to adjourn the meeting. Sieto Mellema was the second. All members were in favor and the motion carried.

Kevin Caddell adjourned the meeting 7:28 p.m.

Passed and approved on this 26 day of January
Kevin Caddell 2023
Member of the Board of Directors