

STATE OF TEXAS                                }     DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT  
COUNTY OF HARTLEY                        }     BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held on Thursday, March 24, 2022, at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

- I. Call to Order: Mark Miller, Vice Chairman, called the regular meeting to order at 6:00 p.m.
- Board Members in person: Mark Miller, Becki Koepke, Sieto Mellema, Brad Riley
  - Board Member present using conference phone: none
  - Board Member Absent: Josh Hoffmann, Mike Diller, Kevin Caddell
  - Board Members using Zoom: none
  - DHCHD Employees: Joe Bradick, CFO; Heather Scriber, Nursing Home Director; Kiki Ralston, CNO; Sarah Ralston, Surgery Director; Joyce Bezner, Foundation Director; Jamie Martin, Itzel Montoya, Kristy Baca, ACEO
  - DHCHD Employees using Zoom: Priscilla Barron
  - Community Members present: Troy Ralston, Shawn York, *Dalhart Texan*- editor
  - Community Members using Zoom: Loree Tamayo, Consultant; Brent Fuller and Aaron Milligan, *Durbin & Company*- auditors

Under the COVID19 guidelines, all persons in attendance were asked to have their temperatures taken and were asked to wear masks.

- Introduction of Guests: none

II. Audience with the Public:

- o none

III. Approval of Previous Minutes: February 24, 2022- Minutes are included in the board book.

Becki Koepke moved to accept the minutes. Josh Hoffmann was the second. All members were in favor. The motion carried.

IV. Review and Approval Financial Reports:

- Joe Bradick presented the review of the February 2022 financial reports

Brad Riley moved to accept the financial report. Becki Koepke was the second. All members were in favor; the motion carried.

Sieto Mellema asked questions about why the expenses were much higher in this month's report. Joe Bradick responded that February is a short month, contract services and wages are higher; and the new EHR system is a new expense.

Sieto Mellema asked about the insurance money for the roof repairs. Joe Bradick responded that the claim is in the appeal process.

- Audit Presentation

Brent Fuller and Aaron Milligan, Representatives of Durbin & Company, LLP, presented the audit. Discussion ensued after the presentation.

Sieto Mellema asked why the relief fund was reported? The answer was that since it is federal dollars, the funds can only be spent in appropriate ways. Also, the government can conduct their own audit to check on the relief funds.

Sieto Mellema moved to accept this audit report. Becki Koepke was the second. All members were in favor. The motion carried.

V. Medical Staff Report

- These candidates were presented for staff privileges:
  - a. Lyle Noordhoek, MD
  - b. Tracy Ratzlaff, CRNA
  - c. Valerie Conrad, APRN/FNP-C
  - d. Richard Campin, MD: High Plains Radiology Consultant

Brad Riley moved to accept this slate of providers. Becki Koepke was the second. All members were in favor, and the motion carried.

VI. Hospital:

- Kiki Ralston presented this report. The report is in the official records.

VII. Senior Care Services:

- Heather Scriber presented the report. The report is in the official records.

Mark Miller asked what was the plan to improve the star rating of the nursing home? Heather Scriber responded that she is working through QM to make these improvements. Loree Tamayo added that staffing for RNs is being improved.

VIII. Outpatient Clinics:

- Priscilla Barron presented the report. The report is in the official records.

IX. District:

- Loree Tamayo presented the report. The report is in the official records.

Mark Miller asked about the Allergy Clinic services. It will be a tele-med service with a medical assistant on-site and Doctor will be remote.

X. New Business:

- a. Open and review proposals for nursing home project
  - Proposals for submitted from: Enviro-Ag Engineering Consultant and Smithers Merchant Builders. Mark Miller tabled this item. A specially called meeting will be held after these proposals have been reviewed.

XI. Old Business:  
a. Nursing Home project report

XII. Executive Session:

- Executive session was entered at 7:04 and concluded at 7:30 p.m.

Becki Koepke moved to adjourn the meeting. Brad Riley was the second. All members were in favor and the motion carried.

XIII. Adjourn:  
Mark Miller adjourned the meeting 7:34 p.m.

Passed and approved on this 28 day of April 2022



Member of the Board of Directors

Minutes recorded by Heather Scriber, Senior Services Director  
Prepared by Paula Nusz, Executive Administrative Assistant  
3/25/22