

STATE OF TEXAS

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DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT

COUNTY OF HARTLEY

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BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held on Thursday, February 24, 2022, at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

- I. Call to Order: Kevin Caddell called the regular meeting to order at 6:01 p.m.
 - Board Members in person: Kevin Caddell, Mark Miller, Becki Koepke
 - Board Member present using conference phone: none
 - Board Member Absent: Sieto Mellema, Brad Riley
 - Board Members using Zoom: Josh Hoffmann, Mike Diller
 - DHCHD Employees: Joe Bradick, CFO; Heather Scriber, Nursing Home Director; David Solem, interim Nursing Home Administrator; Suzette Meeker, ACNO; Jacque Ahola, Infection Control officer; Paula Nusz, Administrative Executive Assistant; Priscilla Barron, Clinical Director; Barbie Walker, Legacy Director;
 - DHCHD Employees using Zoom: Joyce Bezner, Foundation Director;
 - Community Members present: none
 - Community Members using Zoom: Aaron Graves, KXIT radio station; Bryce Howard-Foundation representative; Loree Tamayo, Consultant;

Under the COVID19 guidelines, all persons in attendance were asked to have their temperatures taken and were asked to wear masks.

 - Introduction of Guests: Barbie Walker, new Legacy Assisted Living director was introduced.

II. Audience with the Public:

- o none

III. Approval of Previous Minutes: January 24, 2022- Minutes are included in the board book.

Mark Miller moved to accept the minutes. Josh Hoffmann was the second. All members were in favor. The motion carried.

IV. Review and Approval Financial Reports:

- Joe Bradick presented the review of the January 2022 financial reports

Becki Koepke moved to accept the financial report. Mike Diller was the second. All members were in favor; the motion carried.

- Audit Presentation- tabled until March meeting

V. Medical Staff Report

- Kiki Ralston, CNO, led the review of the February Medical Staff minutes and presented staff for privileges.
 - a. Minh Nguyen, MD
 - b. Jennifer Yaws, FNP- Temporary ER privileges
 - c. Valerie Conrad, APRN/FNP-C – Temporary ER privileges and full Clinical privileges
 - d. Natalie Hobdy, MD
- Kiki Ralston, CNO, presented these policies/protocols/plans/bylaws for approval:
 - Insulin Infusion Protocol
 - COVID-19 Pandemic Preparedness Plan
 - Vaccine Policy:
 - All board members will need to provide either copies of their vaccine cards or have exemption forms on file by March 21, 2022. Exemption forms will be sent to all board members.
 - Bylaws to allow for residency students

Mark Miller moved to accept these candidates for privileges and these policies/protocols/plans/bylaws presented. Josh Hoffmann was the second. All members were in favor. The motion carried.

VI. Hospital:

- Kiki Ralston presented this report. The report is in the official records.

VII. Senior Care Services:

- Heather Scriber presented the report. The report is in the official records.

VIII. Outpatient Clinics:

- Priscilla Barron presented the report. The report is in the official records.

IX. District:

- Loree Tamayo presented the report. The report is in the official records.
 - Contract labor wages are causing some financial losses.
 - Mammogram program is started.
 - Internship with Frank Phillips College is beginning.
 - Allergy Services of America will be providing allergy testing in the near future.
 - A new MD has been interviewed for ER services.
- Joyce Bezner presented the Foundation report.
 - The Foundation board delivered the 'Panhandle Gives' money to designated departments in February.


X. New Business:
a. none

XI. Old Business:
a. Nursing Home project report
Kevin Caddell and Loree Tamayo updated the board: of the drawing plans, site studies, cost for construction, land: lease from city or purchase, prospective financing by local banks, and timeline. Joyce Bezner added that the 'Panhandle Gives' can ask for Capital improvement funds as a designated project.

XII. Executive Session: none

Becki Koepke moved to adjourn the meeting. Mark Miller was the second. All members were in favor and the motion carried.

XIII. Adjourn:
Kevin Caddell adjourned the meeting 6:44 p.m.

Passed and approved on this 24th day of March

Member of the Board of Directors