

STATE OF TEXAS } DALLAM-HARTLEY COUNTIES HOSPITAL DISTRICT

COUNTY OF HARTLEY } BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Dallam-Hartley Counties Hospital District Board of Directors was held on Thursday, August 26, 2021, at 6:00 p.m. in the Board Room of Coon Memorial Hospital.

I. Call to Order: Kevin Caddell called the regular meeting to order at 6:00 p.m.

- Board members present attended in person: Kevin Caddell, Mark Miller, Sieto Mellema, Becki Koepke
- Board Member present using conference phone: Brad Riley Mike Diller, Josh Hoffmann
- Board Member Absent: none
- DHCHD Employees: Loree Tamayo, CEO; Joe Bradick, CFO; Kacey Schniederjan, ACEO; Brandi Sanders, Senior Services Director; Kiki Ralston, CNO; Suzette Meeker, ACNO; Pamela Clifton, Executive Director of Senior Care Services
- DHCHD Employees using conference phone: none
- Community Members present:
- Community Members using conference phone: Aaron Graves, KXIT radio station

Under the COVID19 guidelines, all persons in attendance were asked to have their temperatures taken and were asked to wearing masks.

- Introduction of Guests:

- a. none

II. Audience with the Public:

- a. No comments were made by the audience.

III. Approval of Previous Minutes: Minutes are included in the board book.

- Board Minutes- July 2, 2021

Mark Miller made the motion and seconded by Becki Koepke to accept the minutes of the meeting. The motion to accept the minutes passed unanimously.

IV. Review and Approval Financial Reports:

- Joe Bradick gave the review for June and July 2021 financials.

Sieto Mellema moved to accept the financial reports. Mark Miller was the second. All members were in favor and the motion carried.

V. Medical Staff Report

- Loree Tamayo presented the Medical Staff minutes for June 29, August 3, and August 17, 2021.

Sieto Mellema moved to accept these minutes and the slate of providers presented. Becki Koepke was the second. All members were in favor. The motion passed.

- VI. Hospital:
- Loree Tamayo, CEO, and Suzette Meeker, ADON, presented this report. The report is in the official records.
- VII. Senior Care Services:
- Brandi Sanders presented the report. The report is in the official records.
- VIII. Outpatient Clinics:
- Kacey Schniederjan presented this report. The report is in the official records.
- IX. District:
- Kacey Schniederjan presented the report. The report is in the official records.
 - Appointments for Home Health & Hospice
 - a. Appointment of Home Health/Hospice Administrator- Pamela Clifton
 - b. Appointment of Alternate Administrator-Michelle Edmonds
 - c. Clinical Director – Michelle Edmonds
 - d. Alternate Clinical Director – Pamela CliftonMark Miller moved to accept these appointments are presented. Sieto Mellema was the second. All members were in favor. The motioned carried.
 - Approval of proposed Foundation Board MembersMike Diller moved to accept these proposed Foundation Board Members as presented. Brad Riley was the second. All members were in favor. The motion carried.
- X. New Business:
- a. Discussion of Proposed 2022 Tax Rate
Sieto Mellema moved to accept this proposed Tax rate:
\$.181246/100 M&O
\$.014454/100 I&S
\$.195700/100 Total Proposed Tax Rate
Josh Hoffman was the second. All members were in favor and the motion carried.
The vote count:
- | | | |
|---------|---------------|------------|
| YES: | Josh Hoffman | phone vote |
| | Sieto Mellema | |
| | Brad Riley | phone vote |
| | Mike Diller | phone vote |
| | Mark Miller | |
| | Becki Koepke | |
| | Kevin Caddell | |
| NO: | none | |
| ABSENT: | none | |
- b. Public Hearing Schedule
The schedule was discussed. The presented schedule will be used for the tax season.
- c. Resolution – Self-insurance Plan
Mark Miller moved to accept the Resolution. Becki Koepke was the second. All members were in favor. The motion carried.
- d. Resolution- Retirement Plan
Becki Koepke moved to approve the resolution. Mike Diller was the second. All members were in favor. The motion carried.
- e. Engagement Agreement with Durbin & Company
Mike Diller moved to accept this agreement. Becki Koepke was the second. All members were in favor. The motion passed.

- XI. Old Business:
- a. Building Committee Report
 - 1. Review of audit opinion on Nursing Home Feasibility Study
Sieto Mellema moved to go forward with the nursing home project and to engage the architect for the plans. Mark Miller was the second. All members were in favor. The motion carried.

- XII. Executive Session: The board went into executive session at 7:06 p.m. They returned out of session at 8:07 p.m.

Sieto Mellema moved to award a performance bonus to Loree Tamayo based on her salary as of January 1, 2021. The bonus will be 10% of her contract salary. Sieto also stated that he would leave the bonus issue for Joe Bradick and Kacey Schniederjan with Loree to decide per their performance review. Mark Miller was the second. All members agreed. The motion passed.

Mark Miller moved to adjourn the meeting. Sieto Mellema was the second. All members were in favor and the motion carried.

- XIII. Adjourn:
Kevin Caddell adjourned the meeting 8:23 p.m.

Passed and approved on this _____ day of _____

Member of the Board of Directors